BENGUET STATE UNIVERSITY AND COMMUNITY MULTIPURPOSE COOPERATIVE (BSUCMPC)
BSU Compound, Balili Road, La Trinidad, Benguet
Telephone no.: (074) 422-1504 / Telefax: (074) 442-1846
Email: bsucmpc1999@gmail.com
Website: www.bengsumpc.com

Certificate of Candidacy

(Form1)

INSTRUCTIONS

1. File this Certificate of Candidacy (COC) in THREE (3) LEGIBLE COPIES with the Election Committee ELECOM or its authorized deputies at the BSUCMPC Main Office, during regular office hours from 8:00 AM to 5:00 PM ONLY, within the prescribed filing period from November 14, 2026 to December 29, 2026.
2. Attach to this COC the complete Candidacy Packet (documentary requirements), consisting of:
   - Form1: Duly accomplished Certificate of Candidacy (COC_Form 1) with Curriculum Vitae (CV) and recent colored 2x2 photo;
   - Form 2: Omnibus Certificate of Cooperative Eligibility (Mandatory Modes of Verification) proving eligibility and good standing (e.g., share capital, savings balance, patronage, and training certificates); and
   - Form 3: Duly notarized Omnibus Sworn Affidavit of Non-Disqualification.
3. This COC and the attached Omnibus Sworn Affidavit of Non-Disqualification shall be sworn to before a Notary Public or any official authorized by law to administer oaths (Election Code Article 19, Section 1). Incumbent members of the Election Committee (ELECOM) and cooperative officers are not authorized to administer oaths for candidacy filings.
4. Approved candidate profiles and photos will be posted on the cooperative bulletin board and digital platforms in compliance with the Data Privacy Act.

I hereby announce my candidacy for the position of _____, of the **Benguet State University and Community Multipurpose Cooperative (BSUCMPC)** in the **March 2027** Annual Regular General Assembly and Cooperative Election; and after having been duly sworn to in accordance with law, I hereby state and declare the following:

Name: _____ Alias (if any):_____

Date of Birth: _____ Age: _____ Sex: ____:

Civil Status: _____ Name of Spouse (if applicable): _____

Religious Affiliation:_____ Profession/Occupation:_____

Home Address: _____ Business Address: _____

_____ _____

_____ _____

Highest Educational Attainment: Positions held in BSUCMPC:

_____ _____

Contact Nos._____ Email Address: _____

_____ _____

Name and Signature Date Signed

Government Issued ID: Specify: _____ No. _____ Valid until: _____

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OMNIBUS CERTIFICATE OF COOPERATIVE ELIGIBILITY

(Form 2_B)

AUDIT COMMITTEE

I. CANDIDATE IDENTIFICATION

- Full Name: _____
- Membership Account (Client Code): _____
- Date of Filing: _____

II. VERIFICATION OF QUALIFICATIONS (AUDIT COMMITTEE)

This is to certify that the financial, professional, and administrative records of the above-named candidate have been evaluated against the specialized qualification thresholds required for the **Audit Committee** under the 2026 Amended By-Laws, the Election Code, and the official Notice of Election as of _____ (date of certification):

For Accounting/Loan Department Verification			
MOV No.	Statutory / Financial Requirement	Required Threshold	Cooperative Record / Verified Status
1	Share Capital Contribution	At least Php 40,000.00	Php_____
3	Goods & Services Patronage	At least Php 40,000.00 within the last 12 months	Php_____
4	Loan / Share Capital Transactions	Totaling at least Php 50,000.00 during the 12 months ending Dec. 31	Php_____
7	Clearance	No unpaid loan beyond grace period (past due), unsettled AR, Cash Advance, or Rent as of Dec. 31	[ ] Clean [ ] Has Past-Due
8	Updated Payment of Obligations	Updated in paying all obligations to the Cooperative	[ ] Updated [ ] Delinquent
For Administration Office Verification			
MOV	Statutory / Financial Requirement	Required Threshold	Cooperative Record / Verified Status
5	Membership Duration	At least two (2) years on the day of the election	Date Admitted: _____
6	Membership Standing	In good standing for at least six (6) months before Dec. 31	[ ] Good Standing [ ] Not in Good Standing

MOV	Statutory / Financial Requirement	Required Threshold	Cooperative Record / Verified Status
9	Committee Service Experience	Active member in any cooperative committee for at least two (2) years on election day	Committee: _____ _____
10	Required Education & Training	Completed the Basic Cooperative Course and at least one (1) cooperative auditing-related training, OR expressed willingness to complete within the prescribed period.	[ ] Completed [ ] Commitment
11	Activity Attendance	Met attendance requirements for activities required by the office	Required Activities Attended: _____
12	Educational Attainment	Graduate of a business-related degree program (BS Accountancy, Business Administration, Banking & Finance, Financial Management, Managerial Accounting, or BS Commerce)	*Note: Attach OTR or diploma (for ELECOM Verification)*

III. CERTIFICATION BY COOPERATIVE MANAGEMENT

We hereby certify that the financial, transactional, and membership data enumerated above are true, accurate, and faithfully extracted from the official books of accounts, share registers, and membership databases of BSUCMPC as of the cutoff date stated herein.

Accounting / Loans Department

_____
Name and signature
Designation: _____
Date: _____

Administrative Office

_____
Name and Signature
Designation: _____
Date: _____

CEO Office

_____
Name and Signature
Designation: _____
Date: _____

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REPUBLIC OF THE PHILIPPINES)
MUNICIPALITY OF LA TRINIDAD) S.S.
PROVINCE OF BENGUET)

OMNIBUS SWORN AFFIDAVIT OF NON-DISQUALIFICATION

(Form 3)

I, _____ of legal age, _____ [*Civil Status*], Filipino, and a resident of _____ [*Complete Residential Address*], representing Account No. _____ of the Benguet State University and Community Multipurpose Cooperative (BSUCMPC), after having been duly sworn in accordance with law, hereby depose and state under oath that:

1. I am an official candidate aspiring for the position of _____ in the upcoming 2027 BSUCMPC General Election;
2. In compliance with the BSUCMPC Election Code, the 2026 Amended By-Laws, and the regulations governing cooperative elections, I hereby certify, declare, and attest under oath that **I DO NOT FALL UNDER ANY** of the statutory, administrative, or ethical grounds for disqualification. Specifically, and under penalty of perjury, I state that:
   a. I do not hold any elective position in the government, except that of a party-list representative;
   b. I am not an employee, officer, or consultant of another open-type or community-based cooperative;
   c. I am not an official or employee of the Cooperative Development Authority (CDA);
   d. I do not hold any position directly involved in the day-to-day operations and management of BSUCMPC;
   e. I do not maintain any direct or indirect personal interest in conflict with the business of the Cooperative;
   f. I am not engaged in any business or enterprise in direct competition with the business of the Cooperative;
   g. I have never been convicted by final judgment of a crime involving moral turpitude;
   h. I have not been found guilty by BSUCMPC of gross misconduct or a violation of its By-Laws;
   i. I have no pending criminal, civil, or administrative case involving financial or property accountability filed by another cooperative;
   j. I have never been judicially declared as insolvent, a spendthrift, insane, or legally incapacitated;

k. *(For incumbent BOD seeking re-election)* I have not been absent for three (3) consecutive meetings nor in more than fifty percent (50%) of all board meetings within the twelve (12) months preceding the election without a valid excuse approved by the Board of Directors; and

l. I am not related by blood (consanguinity) or marriage (affinity) within the third (3rd) civil degree to any incumbent elective officer or management staff of BSUCMPC, or where such relationship exists, I commit to strictly abide by the rules on simultaneous candidacy and post-election assumption limits set forth in the Election Code.

3. I am executing this Omnibus Sworn Affidavit voluntarily, with full understanding of the legal consequences attached to any misrepresentation, false statement, or omission herein, and for the sole purpose of establishing my full qualification and eligibility to run for office in BSUCMPC;
4. Should any statement, declaration, or information in this affidavit be found to be false, inaccurate, or misleading upon investigation by the Election Committee (ELECOM), I understand that it shall serve as immediate grounds for my **disqualification as a candidate** or **forfeiture of my elected office**, without prejudice to administrative, civil, or criminal prosecution under Philippine law.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____**, 20** at La Trinidad, Benguet, Philippines.

_____
Name and Signature of Affiant
(Govt. Issued ID Details: _____)

SUBSCRIBED AND SWORN to before me this _____ day of _____**, 20__** at La Trinidad, Benguet, Philippines, affiant exhibiting to me their competent evidence of identity by way of _____ issued on _____ at _____.

Doc. No. _____;
Page No. _____;
Book No. _____**; Series of 20__**.
NOTARY PUBLIC